

TOWN OF ST. GERMAIN  
OFFICE OF THE CLERK  
P.O. BOX 7  
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[www.townofstgermain.org](http://www.townofstgermain.org)

**MINUTES REGULAR SPECIAL TOWN BOARD MEETING: March 25, 2021**

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tim Clark, Ted Ritter, Tom Christensen, Brian Cooper, Jim Swenson and June Vogel town clerk are in Community Center room 4 with 13 community members. Marion Janssen town treasurer in attendance via Zoom.us with 7 community members attending via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, March 24, 2021 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.** Phil Monday - spoke on speed control of town roads. The county cannot control the speed on town roads because the roads are not DOT regulated. To meet the DOT standards what action, if anything, has been taken. Tom Christensen commented it is not on the agenda and will bring it back on the agenda for an update.

Jim Swenson – was out at the transfer station on Pedykort. Republic Services have now taken over. They will be using a punch card to drop off trash. This information will be put out on Constant Contact.
6. **Discussion /Action Items:**
  - a. **Consider actions to resolve issues with motorized and non-motorized recreation trails between Holiday Drive and Parkway Drive.** The section between Holiday drive and Vojta's property, concern with DOT is displacing walkers from path. Will be contacting Pitlik and Wick to get estimate to move this trail. Make the trail better, wider and safer for hikers and bikes, keeping them on the inside path. ATV Club to fill out paperwork for grant, due by May 1, 2021. Discussion on why bikes and walkers are on a separate path for part of the trail. This part is 4' wide vs 8' wide in other places. Documentation from DNR included DOT info. Petitioned in 2010 to move walkers off of Sunrise and the narrow path was created. Had to be one contiguous trail and it was created narrower because of funding available. Will have to work out with DOT the rules we have to be under with the trail, looking to get an 8' trail for pedestrians and bikers. Snowmobile trail at this time needs to be 40' from road, with potential to change the ruling to 15'.
  - b. **Approve 2021 Room Tax allocation to the Lakes Committee, Non-Motorized Trail Committee (Bike Trails, Awassa & Fern Ridge Properties) and BoBoen Snowmobile Club.** Suggestion to approve room tax budget at a future meeting. BoBoen \$10,000, Nonmotorized \$12,000, Lakes Committee \$10,000. Discussion on how funds are allocated/budgeted given 2021 room tax monies have not been collected. Discussion on if these amounts will be annual requests. Community improvements to \$31,000 in order to balance spread sheet (bike and hike amount already in there). Motion by Cooper to distribute \$10,000 each to BoBoen, Nonmotorized and Lakes Committee; motion failed no second. Motion by Clark to distribute from Room Tax monies of \$12,000 to Nonmotorized, \$10,000 to BoBoen and \$10,000 Lakes Committee; second Cooper. Discussion none. By voice vote; all in favor.
  - c. **Approve Found Lake / WDNR Land Use Agreement for I-Lids Camera Installation.** DNR grant has been awarded to Found Lake for the I-Lids camera. DNR requiring land use agreement. Motion by Ritter that the WDNR Land use agreement for I-Lids camera for Found Lake boat landing be approved; second Cooper. Discussion none. By voice vote; all in favor.
  - d. **Consider public comments from the Public Hearing concerning the Town's Comprehensive Plan.** None.

- e. **Adopt Plan Ordinance concerning the Town's Comprehensive Plan.** Format is required by the state. Motion by Ritter that the ordinance presented tonight to update the updated Towns Comprehensive Plan be adopted; second Cooper. Discussion none. By voice vote; all in favor.
- f. **First review Chapter 5 – Land Division & Condominium Platting, Code of Ordinances.**
- g. **2021 Budget review and any necessary changes.**
- h. **Update on the Pending Fiber Optic Project to bring Fiber Optic Internet Service to all Residences and Businesses in Town.** Received grant for half of fiber optic installation project, estimated cost is \$1.2 million, grant is \$598,000. Main cable is on order from ChoiceTel, scheduled to ship May 13, 2021. ChoiceTel to hire 2 crews, keeping price the same, which will allow for quicker installation. Conover project by ChoiceTel will be complete prior to starting St Germain project. Encourage neighbors to sign up, will help ChoiceTel to make the logical decision. ChoiceTel will do signage when they know the direction they are taking to notify property owners to sign up. Road to driveway distance for no charge is 400'. Anything additional after the 400' is \$0.25 a foot to home owner. Ted and Tom to work on writing a letter to property owners to inform them of this project. Will contact ChoiceTel to see if they will share in this cost. Ruedebusch Development and Construction donating \$20,000 to town to help with cost of this project.
- i. **Fiber Optic installation to property on the south side of Hwy 70 in Newbold.** Oneida GIS mapping listing property value off of tax bill. Currently based off of \$600,000 which is the same cost to St Germain residents. Discussion on order of construction will be determined by ChoiceTel. Discussion on how to charge the South Siders. Charge them off of the amount that the town is paying. South Siders to receive a letter of intent with dead line of May 1, 2021 to sign and return check for the amount listed. Letters to these residents (south of 70) will go out next week. Discussion on whether to charge tax exempt properties. Motion by Clark to approve the spread sheet listing the cost to each south sider (based off of \$600,000, could be less depending on if there are any grants received) with installation time left up to ChoiceTel and no assessment to the St Germain Evangelical Free Church; second Cooper. Discussion none. By voice vote: all in favor.
- j. **Approve going out for bids to finance the construction of the upcoming fiber optic project and any other project in the next two years.** Draw loan, works as a loan similar to what individuals use when building a new house; as you get a bill you borrow that amount to pay amount owed. Recommend term be 3 years. First bill could present in June 2021 from ChoiceTel. Motion by Christensen to have treasurer request for bids on a draw type loan for up to \$600,000 for 3 years for fiberoptic project; second Cooper. Discussion: Draw loan only, will not have a total amount we are borrowing until end of 3 years. Fall loan will stay in place. By voice vote: all in favor.
- k. **Approve going out for bids to refinish the underside of the roof on the new pavilion.**
- l. **Approve going out for bids to reseal the Community Center, Fire Department and New Pavilion parking areas, including painting handicap areas and non-handicap parking lines.**
- m. **Approve the cost of the addition of an electronic lock to the Community Center Kitchen Door.** Reservation process having a problem with people who have keys for the kitchen, using the kitchen when not renting it. An electronic lock will cost \$1852.19. Motion by Cooper to approve cost of \$1852.19 coming from Community Center Repairs 53401; second Swenson. Discussion none. By voice vote: all in favor.
- n. **Establish 2021 spring yard waste facility hours.** Tentatively planned to open April 9<sup>th</sup> weekend, will be weather dependent. It is still frozen out there.
- o. **Consider updating Room 1-6, the hallway and restroom lights to LED fixtures in the Community Center**
- p. **Approve changing alcohol and bartender license fees under Chapter 14 - Alcohol Control, Code of Ordinances.**

- q. **Approve MSA Contract for the design of the expansion of the Golf Course Cart Barn** The cart barn is overflowing. MSA to evaluate building to see if can add on to, a new building built or start over. Contract does not have design and bidding documents, preliminary work for cost estimates. Motion by Cooper to approve the MSA contract for golf course cart shed at \$3900.00 out of golf course budget; second Swenson. Discussion none. By voice vote: all in favor.
- r. **Approval of past meeting minutes.** Motion by Ritter to approve the Town Board meeting minutes of 03/08/21 as presented; second Swenson. Discussion none. By voice vote: all in favor.
- s. **Payment of Bills** Motion by Clark to pay bills as presented except for 27633 to St Germain Sport Marine; second Cooper. Discussion none. By voice vote: all in favor. Motion by Clark to pay 27633 to St Germain Sport Marine; second Swenson. Discussion none. By voice vote: all in favor. Christensen abstained.

7. **Department of Public Works - The Board will hear a report from Brian Cooper, the Supervisor assigned to oversee the Public Works Department, that may include current projects, proposed new projects, daily workload, purchasing of equipment, concerns about present equipment and future equipment needs.** Street signs cost went up \$400. Split rail fence will be started in next couple of weeks. Plunkets pest control will treat community center. New signs for yard waste facility. Sold some things from clean up of PW, will get money to treasurer. New truck was received.

8. **Report of the Standing Committees**
- a. **Independence Day Celebration Committee**
  - b. **Lakes Committee**
  - c. **Non-Motorized Recreational Trails Committee**
  - d. **Parks and Recreation Committee**
  - e. **Zoning Committee**
  - f. **Sexually Oriented Business Committee**

9. **Reports from Lake Districts and Other Organizations**

The remaining items will be put on the next town board meeting agenda.

10. **Adjourn:** Motion by cooper to adjourn the meeting; second Clark. By voice vote: all in favor. Mr Christensen adjourned the meeting at 8:46 pm

		_____ Town Clerk
_____ Chairman	_____ Supervisor	_____ Supervisor
_____ Supervisor	_____ Supervisor	